



CABINET FOR HEALTH AND FAMILY SERVICES
Department for Community Based Services
Division of Protection and Permanency

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PROTECTION AND PERMANENCY TRANSMITTAL LETTER, 24-12

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Kelli Root, Assistant Director II
Division of Protection and Permanency

DATE: July 2, 2024

SUBJECT: SOP 13.40, Adoption Monthly Subsidy, SOP 12.24, and DPP-111

The purpose of this memorandum is to advise staff of the following SOP changes related to new DCBS rates that became effective July 1, 2024:

- [SOP 13.40 Approval of Adoption Assistance](#) related to changes to the [Adoption Monthly Subsidy](#). This includes adoption assistance agreements that have been completed, but the adoption has not yet been finalized. The subsidy can be renegotiated to reflect the new rates. However, if the adoption is finalized, a renegotiation cannot take place solely based on the new rates per [SOP 13.43 Adoption Assistance Renegotiation](#).
- [SOP 12.24 Per Diem Rates \(Including Specialized Foster Care\)](#) and the [DPP-111 Child Specific Foster Home Contract](#).

If you have any questions regarding this transmittal letter, please contact:

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